

Cheyenne-Eagle Butte Braves

Mission Statement: To prepare students with the academic, spiritual, physical, cultural, and social skills needed to be productive world citizens and lifelong learners in a technological world.

Vision Statement: Keeping our Wakanyaja (children) sacred through positive thinking and positive actions.



Title VI Indian Parent Committee By-Laws

ARTICLE I NAME OF ENTITY

The Indian Education Committee (IEC) for the Title VI Indian education program, shall be the Eagle Butte School District 20-1 Title VI Indian Parent Committee (IPC).

ARTICLE II PURPOSE

The IPC has been established to ensure Title VI funds support the efforts of the Eagle Butte School District 20-1 and are used to meet the unique educational and culturally related academic needs of Indian students, so that such students can meet the challenging State academic standards in a purposeful manner.

The establishment and the work of the IPC are to comply with the rules and regulations governing Title VI 20 U.S.C. §7401 et seq. In conjunction with home, community, and school support, the IPC will complete the following objective: The purpose of the IEC is to ensure the academic, social, and cultural needs of Indian students are met; and to ensure the welfare and education of our children remains our most important guidance. We will ensure our learners are provided access to technological resources to be successful in an equitable manner.

ARTICLE III POWERS AND DUTIES

SECTION ONE: POWERS

The IPC and the Eagle Butte School District 20-1 recognize they must foster a positive and collaborative relationship in order to help facilitate academic success for Native students.

Section One – The IPC powers shall be:

Meet with the UE Indian Education Department (Lakota Language & Culture Teachers, UE Principal, Admin) regularly (monthly, if not more frequently) to gather information to provide support and advice to the Eagle Butte School District 20-1 to assist them in understanding and meeting the academic, cultural, and wellness needs of Native American students.

Review the student, parent, and teacher needs assessment survey or questionnaire(s) and Indian pupil

assessment results (specifically, hard data concerning student performance or achievement), and provide feedback with any potential recommendations to further improve educational programming so that the unique educational and culturally related needs of Indian children are met so they may meet the challenging State academic standards in a purposeful manner.

SECTION TWO: DUTIES

Duties of the IPC shall be:

Recommend to the Eagle Butte School District 20-1 a general plan for the allocation of Title VI Native American student generated funding.

Recommend Title VI EASIE Application Part II Applications and budgets to be forwarded by the Indian Education Department to the Eagle Butte School District 20-1 Superintendent and Board of Education for review and certification.

Assist the Eagle Butte School District 20-1 recruitment of personnel by encouraging qualified community members to apply for advertised positions to better meet the needs of Native American students.

Participate in at least one annual Public Hearing organized and hosted by the Eagle Butte School District 20-1.

Recommend to the Eagle Butte School District 20-1 curricula, texts, materials, and methods to be used to better serve the educational needs of American Indian students.

Provide input and feedback about unmet educational needs through the open-door policy of accepting public input, completing stakeholder surveys, parent forums, and open meetings which are held throughout the academic year.

Assist in providing information and regular reports to respective Indian Tribes, Pueblos, Bands, and other Native communities through active participation at open and parent forums.

In accordance with the Eagle Butte School District 20-1 confidentiality policies, have access to Title VI related and relevant evaluations, surveys, and other program and budget-related documents necessary for review, in order to carry out the committee's responsibilities.

IPC members shall not act or speak on behalf of the entire IPC as an individual; members should only represent their own viewpoint. All IPC members must have prior formal authorization by action (motion recorded in the minutes) to represent or speak on behalf of the IPC.

The IPC shall exercise its authority only during official IPC meetings.

IPC members are expected to attend all meetings in entirety in order to establish a quorum, fully participate in the discussion, and to cast a vote.

IPC members shall receive training to gain knowledge and skills of their specific roles and responsibilities.

The IPC shall have no powers beyond those expressly set forth herein.

The IPC shall have no power to bind any member of the Eagle Butte School District 20-1 to any debt, liability, or obligation in the absence of an express written authorization from the Eagle Butte School District 20-1.

In addition, the IPC shall abide by all the Eagle Butte School District 20-1 official Board Policies and Administrative Procedural Directives, or similar.

ARTICLE IV MEMBERSHIP

SECTION 1 - MEMBERSHIP OF IPC

The Indian Education Committee (IEC) for the Eagle Butte School District 20-1 Title VI Indian education program, shall be the consisting of at least one of the following members:

- majority (51%) parents, family members, and or guardians of Indian children in the local educational agency's schools;
- one Teacher or Counselor Representative;
- high school student members who have a current ED 506 form with Tribal affiliation from a Federally or state recognized Tribe; and
- **IMPORTANT:** The overall majority (51%) of the membership must be parents, family members, and or guardians of Indian children, e.g., the parents, family members, and or guardians must outnumber the other members of the IPC.
- Guest Advisory Cultural Elder(s) - (non-voting).

SECTION 2 - MEMBER DEFINITIONS

A Parent is defined as any person who is the parent or family member, as defined by student enrollment records of an Indian student who has an ED 506 Form on file and is enrolled in the Eagle Butte School District 20-1 or within Cheyenne-Eagle Butte Schools.

The Teacher or Counselor(s) Representative is a person who is employed by the Eagle Butte School District 20-1 in either a Teacher or Counselor position. All Indian Education Department staff members are disallowed to serve.

A Student Representative is a person who has a compliant ED 506 Form on file and is actively enrolled and attending classes at a high school served by the Title VI funded program.

SECTION 3 - ELECTIONS

The election of IPC members shall be held during an open public meeting announced by provisions set forth within the annually adopted Indian Policies & Procedures of the Eagle Butte School District 20-1. Election procedures shall follow established Board election procedures.

IPC members shall be nominated and elected at this open meeting by parents, family members, and/or relatives of Indian students attending. Eligible members shall include:

- Parents of American Indian children attending Cheyenne-Eagle Butte Schools;
- Teachers and Counselors employed by the Eagle Butte School District 20-1;
- American Indian high school student(s) attending Cheyenne-Eagle Butte Schools; and

SECTION 4 – OFFICER/MEMBER TERMS OFFICE

Parent members will serve multi-year terms. All parent members will serve 3-year terms so long as their child(ren) are enrolled in Cheyenne-Eagle Butte Schools.

The Student Representative(s) will serve a 1-year term. The student representative must comply with all Cheyenne-Eagle Butte Schools student policies as addressed in the C-EB Parent & Student Handbook, and maintain a GPA of 2.5, as determined by semester grades. The student may serve only as long as he/she is actively enrolled in Cheyenne-Eagle Butte Schools.

The Teacher or Counselor members will serve a 3-year term as long as she/he is employed as a Teacher or Counselor by the Eagle Butte School District 20-1.

A term is defined as three Fiscal Years (FY) from July 1st to June 30th of the School year. All members will serve 3-year terms except for the student representative. The student member will serve one year.

The IPC will elect three officers: Chairperson, Vice-Chairperson, and Secretary. The officers will be elected on an annual basis and serve within that capacity for a 1-year term, unless re-elected. The election will take place at the first meeting of the required school year. Officers may serve more than one year.

SECTION 5 - VOTING RIGHTS

Each Committee member eligible to vote is entitled to one vote on business matters brought to a vote.

There must be a quorum of a majority of IPC members for business to be taken to a vote. Otherwise, it can only be further discussed as old or new business.

SECTION 6 - ATTENDANCE

All members are required to attend each meeting.

An absence will be excused if member contacts the IPC Chairperson or Vice-Chairperson 24 hours prior to the meeting, or in case of immediate emergency, she/he will not be attending.

SECTION 7 - TERMINATION OF MEMBERSHIP

Any member may be terminated from membership on the Committee for the following reasons:

- The member who does not attend regular or special meetings (i.e., work sessions, retreats, and emergency meetings) of the Committee for three (3) annual meetings (unexcused absences). Termination is approved by a majority vote of the IPC;
- The member no longer wishes to serve on the Committee and so indicates by submitting a letter of resignation to the IPC Chairperson or Indian Education Director (IED);
- If a member does not fulfill his/her member roles and responsibilities in a professional manner consistent with decorum policies and cultural values, the member may be asked to resign from the IPC by the Chairperson; and
- If an IPC parent, guardian, or family member's child is no longer enrolled at Cheyenne-Eagle Butte Schools; and if a Teacher or Counselor representative no longer works at the Eagle Butte School District 20-1.

SECTION 8 - VACANCY

If the position of Chairperson should become vacant, the Vice-Chairperson will assume the role of the Chairperson. The IPC shall elect a new Vice-Chairperson from the members of the IPC.

Any vacancy, which occurs on the IPC for any reason shall be filled by an election as provided in Section 2 above, for the remainder of the unexpired term of the member or officer being replaced. The election shall be held as soon as is reasonably practical.

ARTICLE V

OFFICER ELECTIONS, TERMS AND DUTIES SECTION 1 - OFFICERS

The officers of the IPC will be the Chairperson, Vice-Chairperson, and Secretary.

SECTION 2 - ELECTIONS & TERMS OF OFFICE

The officers of the IPC shall be elected by a majority vote of the IPC at the first regular meeting of the school year. The officers shall serve a 1-year term. Officers shall assume their duties immediately upon election.

SECTION 3 - CHAIRPERSON DUTIES

The primary responsibilities of the Chairperson are to conduct all meetings of the IPC, including development of meeting agendas with input from the IPC members and the Title VI staff. Upon approval of the IPC, the Chairperson will sign IPC Approval Form, letters, documents, and reports, as necessary. The Chairperson will be the IPC Representative at District and non-District functions. The Chairperson may assign various duties to other IPC members. The Chairperson will not have the authority to commit the IPC to any function without the express approval of the IPC.

SECTION 4 - VICE-CHAIRPERSON DUTIES

In the absence of the Chairperson at an IPC meeting, the Vice-Chairperson will assume the role of the Chairperson. The Vice-Chairperson will carry out various duties as assigned by the Chairperson.

SECTION 5 - SECRETARY DUTIES

The Secretary, in collaboration with the District Superintendent, shall record, disseminate, and file the official minutes of the IPC meetings. He/she will also maintain documents of meeting dates, attendance, and news-release bulletins to parents, via the means identified in and in accordance with timelines set forth by the Eagle Butte School District 20-1 Indian Policy & Procedures.

Copies of all documents and minutes are to be provided to the IPC members.

SECTION 6 - PARENT(S), GUARDIAN(S) AND RELATIVE(S) DUTIES

The Family Representatives shall provide input and advice concerning programs and curriculum related to entity, parents, and students.

SECTION 7 - TEACHER OR COUNSELOR REPRESENTATIVE(S) DUTIES

The Teacher or Counselor Representative(s) shall not serve as an officer. The Teacher or Counselor Representative shall provide input and advice concerning IPC programs and curriculum related to entity, parents, and students.

SECTION 8 - STUDENT REPRESENTATIVE(S) DUTIES

The Student Representative(s) shall not serve as an officer but shall provide input and advice to the IPC concerning Native students served and school-related issues.

ARTICLE VI MEETINGS

SECTION 1 - MEETING REQUIREMENTS

The IPC meeting schedules will be developed one school year in advance. The IPC Secretary, in collaboration with the Indian Education Department, will email a meeting agenda indicating the agenda items, meeting location, date, and time of the meeting to the IPC members at least 2-weeks before the meeting and in accordance with the Eagle Butte School District 20-1 Indian Policies & Procedures.

SECTION 2 - REGULAR MEETINGS

Regularly-scheduled business meetings will be held on the 1st Monday of the month in the calendar year. A pre-determined time and place will be established. All official meetings of the IPC will be open to the public.

The open meetings will be advertised in accordance with the Eagle Butte School District 20-1 Indian Policies & Procedures.

SECTION 3 - SPECIAL MEETINGS

The Chairperson or the District Superintendent may call special meetings of the IPC at any time. Members shall be notified by telephone or email, within a reasonable time and with a minimum of 24 hours' notice before the meeting. Special meetings may be conducted via in-person meeting, conference calls, and/or by any electronic means.

SECTION 5 – QUORUM

A minimum of 4 of the 7 IPC committee members shall constitute an established quorum to conduct official business and vote at any duly called meeting by the IPC. Decisions made by the members present at any meeting shall be an act of the IPC.

The Teacher/Counselor and Student Members will count as part of the IPC quorum.

Members will wait no more than 20 minutes for a quorum to be present. IPC members present may then conduct a working session only.

SECTION 6 - OPEN MEETINGS

All regular business and special IPC meetings shall be open to the general public. During open meetings, an open forum will be available to the public for comment with 5-minutes allotted to each stakeholder, with no immediate response expected from the Committee.

SECTION 7 - MEETING RULES OF ORDER

The IPC Chairperson shall govern the parliamentary procedures of all meetings of the IPC, not otherwise covered by these By-Laws. Training in parliamentary procedures will be provided as needed to newly-elected members.

SECTION 8 - AGENDA AND MINUTES

An agenda for each upcoming IPC meeting and minutes of the previous meeting shall accompany the notice of the meeting and shall be sent to all members of the IPC. Any information supporting agenda items will also be forwarded before the meeting. The District Superintendent and the IPC shall coordinate the dissemination of agenda, minutes, and information.

ARTICLE VII

UPDATING AND AMENDING BY-LAWS SECTION ONE: UPDATING BY-LAWS

The IPC, with the advisement of the District Superintendent, shall have the power to update or amend these By-Laws at any time, through IPC approval, provided that the alteration or amendment is to carry out the purpose of the IPC as herein above-expressed. Any such rewriting and/or amendment must conform to Title VI statute, Federal regulations and U.S. Department of Education guidelines.

SECTION TWO: AMENDMENTS TO BY-LAWS

The Title VI IPC By-Laws may be modified or amended by mutual and majority consent of the Title VI IPC, and the Eagle Butte School District 20-1.