

Eagle Butte School District 20-1

P.O. Box 260

Eagle Butte, SD 57625-0260

Phone (605) 964-4911 Fax (605) 964-4912

CLASSIFIED EMPLOYEE APPLICATION FORM

Applicants are requested to fill this form out in its entirety. This application and supporting materials should be submitted to the Office of the Superintendent via email or in paper form. EBSD is an Equal Opportunity Employer.

Name:			
Address:	City:	State:	Zip Code:
Home Phone:	Cell Phone:		
SS#	Email:		

POSITION APPLYING FOR:
When would you be able to begin work?

Briefly explain why you would be right for the position?

List skills you have that qualify you for this position.

Education:

Name of School	Dates (to, from)	Degree	Major or Minor

Previous Employment: List 3, most recent first.

Name of Place	Dates (to, from)	Job Title

List 3 references other than relatives and/or previous employers:

Name:	1.	2.	3.
Position:			
Company:			
Telephone:			

Required Questions:

Please answer Yes or No

1. Are you able to perform the essential job functions which may or may not require a reasonable accommodation?
YES NO

2. Can you, after employment, submit verification of your legal right to work in the United States?
YES NO

3. Have you ever pled guilty or nolo contendere to any offense, felony, or misdemeanor, other than a traffic violation that did not result in suspension or revocation of driver's license?
YES NO

4. Do you presently have any pending criminal charges?
YES NO

5. Have you ever been a party in an abuse and/or neglect proceeding?
YES NO

6. Have you ever resigned from or otherwise left a public or private school employment to avoid investigation for alleged misconduct and/or dismissal in South Dakota or any other state or place?
YES NO

7. Have you ever been dismissed or not reemployed in any probationary or permanent public or private school position?
YES NO

8. Are you now a subject of any injury, disciplinary action, review or investigation, in any school district or in the courts of South Dakota or any other state in connection with any alleged misconduct?
YES NO

State law requires that all applicants prior to employment be fingerprinted and prohibits employment of any person convicted of certain sex offenses, narcotic offenses, and violent crimes.

Answering "Yes" to any questions in 3-8 above is not an absolute bar to employment.

If you answered "Yes" to any questions 3-8 above, please explain your answer(s) below or attach the explanation(s) to this application.

Applicant, be informed, that if no SD statutorily disqualifying conviction is identified at the state level the fingerprints will be forwarded by the S.D. Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.

Applicant, be informed, if you believe the criminal background result is incorrect or incomplete in any respect and the applicant wishes changes, corrections or updating of the alleged deficiency, the applicant should make application directly to the agency which contributed the questioned information or direct the applicant's challenge as to the accuracy or completeness of any entry on the applicant's record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The applicant has 30 days to provide evidence of errors or omissions related to the background check.

Applicant, be informed, should an applicant be disqualified from employment due to the results of a criminal background check, the District shall inform the applicant that the criminal background check results prohibit the

District from employing the person. The District will not delay the employment hiring decision solely because the applicant seeks to correct his or her FBI criminal history record information (CHRI).

Title IX Policies ACAA – Sexual Harassment and ACAA-R(1) are posted on the District website’s employment webpage for your access, is provided in paper copy upon request from the District Business Office, and is included in the paper application packet for employment. See links below for electronic access:

<https://ceb.k12.sd.us/pdf/2022/employment/ACAA.pdf>

<https://ceb.k12.sd.us/pdf/2022/employment/ACAA-R-Policy-Update-9-2020.pdf>

The Eagle Butte School District is an Equal Opportunity Employer and does not discriminate in its employment policies and practices, or in its educational programs or activities on the basis of race, color, creed, religion, age, gender, disability, national origin, or ancestry.

Submission of application materials, questions, or need for additional information regarding application procedures may be directed to:

Kara Four Bear, Superintendent
Kara.FourBear@k12.sd.us
EAGLE BUTTE SCHOOL DISTRICT 20-1
PO Box 260
Eagle Butte, SD 57625-0260
Telephone: (605) 964-4911
Fax (605) 964 4912