

<b>Eagle Butte School District</b>	<b>NEPN Code: GBI</b>
<b>Policy Manual</b>	

## **STAFF GIFTS AND SOLICITATIONS**

### **GIFTS**

Staff may accept simple remembrances expressive of gratitude from students, parents/guardians, or parent groups. However, employees may not accept any gift or favor that might impair or appear to influence professional decisions or actions. Failure to comply may result in disciplinary actions, up to and including termination.

Gifts of substantial value (i.e., \$50 or higher) is discouraged. However, any employee receiving a gift with an estimated value in excess of \$50 shall report it to the Business Manager.

Suppliers, contractors, and others doing or seeking to do business with the District shall be discouraged from giving gifts to school employees. Any employee receiving a gift from a vendor, contractor, or supplier with an estimated value in excess of \$50 shall report it to the Business Manager.

### **SOLICITATIONS**

The Superintendent or the Superintendent's designee must approve each solicitation that is to be permitted in the schools. No organization may solicit funds of staff members while on school grounds nor may anyone distribute flyers or other materials related to fund drives through schools, without the approval of the Superintendent or the Superintendent's designee.

Employees will not be engaged in the sale of products to the schools, even if the proceeds of such sales are intended for charitable or civic purposes; nor will staff members collect any money or distribute any fund-raising literature without the express approval of the Superintendent or the Superintendent's designee.

Information and activities related to public solicitations and advertising are handled in accordance with Policy KI (Public Solicitations, Bingo and Lotteries, and Advertising in the Schools).

Adopted: February 11, 2015

Revised: July 17<sup>th</sup>, 2023