

EAGLE BUTTE SCHOOL DISTRICT 20-1

P.O. Box 260

Eagle Butte, SD 57625-0260

Phone (605) 964-4911 Fax (605) 964-4912

CERTIFIED EMPLOYEE APPLICATION FORM

Applicants are requested to fill this form out in its entirety. Also, a formal letter of application, complete resume', copy of transcripts, copy of teaching certificate, and reference letter are also required as part of the application process.

Name:			
Address:	City:	State:	Zip Code:
Home Phone:	Cell Phone:	SS#	
Email:			

POSITION APPLYING FOR:

Professional Education:

Hours Above BA:	Hours Above MA:
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Name of School	Dates (to/from)	Degree	Major or Minor

Previous Employment with Schools—most recent first (list up to 3)

Name of School District	Dates (to/from)	Job Title

Previous Employment non-school related—most recent first (list up to 3)

Name of Business	Dates (to/from)	Job Title

List 3 references other than relatives and/or previous employers:

Name:	1.	2.	3.
Position:			
Company:			
Telephone:			

Required Questions:

Please answer Yes or No

1. Are you able to perform the essential job functions which may or may not require a reasonable accommodation?
2. Can you, after employment, submit verification of your legal right to work in the United States?
3. Have you ever pled guilty or nolo contendere to any offense, felony, or misdemeanor, other than a traffic violation that did not result in suspension or revocation of driver's license?
4. Do you presently have any pending criminal charges?
5. Have you ever been a party in an abuse and/or neglect proceeding?
6. Have you ever resigned from or otherwise left a public or private school employment to avoid investigation for alleged misconduct and/or dismissal in South Dakota or any other state or place?
7. Have you ever been dismissed or not reemployed in any probationary or permanent public or private school position?
8. Are you now a subject of any injury, disciplinary action, review or investigation, in any school district, by a teacher licensing agency, or in the courts of South Dakota or any other state in connection with any alleged misconduct?
9. Have you ever had any credential, application, permit, license, or other document authorizing public school service or teaching suspended, revoked, voided, denied and/or otherwise rejected for cause in South Dakota or in any other state?
10. Is there any adverse action(s) now pending against any credential you hold which authorizes public school service or teaching in South Dakota or any other state?

State law requires that all applicants prior to employment be fingerprinted and prohibits employment of any person convicted of certain sex offenses, narcotic offenses, and violent crimes.

Answering "Yes" to any questions in 3-8 above is not an absolute bar to employment.

If you answered "Yes" to any questions 3-8 above, please explain your answer(s) and attach the explanation(s) to the back of this application.

Questions or need for additional information regarding application procedures may be directed to:

Kara Four Bear, Superintendent
 EAGLE BUTTE SCHOOL DISTRICT 20-1
 PO Box 260
 Eagle Butte, SD 57625-0260
 Telephone: (605) 964-4911 Fax (605) 964-4912

TEACHER APPLICATION INFORMATION

To complete the application process, the following information is required. Please submit all of the items listed below to the office of the superintendent. The mailing address is:

**Eagle Butte School District 20-1
24 West Prairie Rd.
PO Box 260
Eagle Butte, SD 57625-0260**

All items must be received before you will be considered for an interview. You are welcome to call our office to determine if these items have been received.

- Letter of application and Resume': Enclose a letter of application and resume' stating the position for which you are applying. Please include a current phone number and email address.
- Copy of Transcript or Course Work: Please make certain that all course work is included on the transcript(s). If not, include a statement identifying which course work is still pending.
- Recommendations: Please include one of the following: a credential file from a university, written recommendations, or a list of references.
- Certification in South Dakota: Include a copy of your South Dakota teaching certificate and any appropriate additional credentials. If you are not certified in South Dakota, make certain that you have started the process because a certificate is required for a valid contract.

If you have any questions or concerns, please contact our office at 605-964-4911. We appreciate your interest in Eagle Butte School District 20-1.